BSSS INSTITUTE OF ADVANCED STUDIES
MANDATORY DISCLOSURE

As per the Annexure-10 of the AICTE Approval Process Handbook 2024-27 for the Academic Year (2025-26)

I. NAME AND ADDRESS OF THE INSTITUTION

BSSS Institute of Advanced Studies
Dhanapani Road
E-6, Arera Colony,
Bhopal 462016
Madhya Pradesh
Tel: 0755 – 2921781
Email: info@bsssias.ac.in

II. NAME AND ADDRESS OF THE SOCIETY/ TRUST

Archdiocese of Bhopal (Registration #6)
Archbishops House,
33, Admedabad Palace Road,
Housing Board Colony,
Koh-e-Fiza
Bhopal 462001
Madhya Pradesh

III. NAME AND ADDRESS OF THE DIRECTOR

Dr. Fr. John P.J.
Executive Director
BSSS Institute of Advanced Studies
Dhanapani Road
E-6, Arera Colony,
Bhopal 462016
Madhya Pradesh
Email: director@bsssias.ac.in

IV. NAME OF THE AFFILIATING UNIVERSITY

Barkatullah University, Bhopal

V. GOVERNANCE

- Members of the Society Board and their brief background.
  Members of the Board of Governors – available at the Institutes' Website
- Members of Academic Advisory Body
  Available at the website/ Annexure 2
- Frequency of the Board Meetings and Academic Advisory Body.

Ordinarily B.O.G. meets once in three months; and Academic Council once in a year.

- Organizational chart and processes: -
  Executive Director is the Head of the institution. All academic and administrative activities of the Institute are looked after by the Dean, Assistant Director, Registrar and faculty members as task heads (Chairperson). The Officer, Librarian, System Administrator are assigned with general and other administrative works.

- Nature and Extent of involvement of faculty and students in academic affairs/ improvements:-
  Faculty Council comprising of the Executive Director, Dean, Assistant Director, Registrar, HOD and all the faculty members performs the day-to-day academic activities for the Institution.
  Students Affairs Council (SAC) is managed by the students under the guidance of the faculty members. The SAC works as an interface between the students and the institute and the Institute, it organizes various extra-curricular activities for the overall development of students as professionals.

- Mechanism/Norms and Procedure for democratic/good Governance:-
  Academic works are assigned to faculty members and designated as Chairpersons to discharge academic duties. Officers are made in charges of various cells to discharge various administrative works.

- Student Feedback on Institutional Governance/ Faculty performance :-
  A student feedback mechanism is available in the institution. Once in a semester, the students provide the feedback on teaching in the prescribed online format.

- Grievance Redressal Mechanism for faculty, Staff and students:-
  IT enabled system for Redressal of grievance of faculty, staff and students. The management of the Institution follows an open system of administration and grievances from staff and students are given the utmost attention. The suggestions and complaints are carefully looked into and remedial measures undertaken. Responses are also publicized through notice boards. In case of indiscipline, the Disciplinary Committee enquires into the matter by calling witnesses and recommendations are made about the action to be taken by the management. Mentors look into the welfare of the students and advises the management for necessary action.

  - Establishment of Anti Ragging Committee
    Established vide order No. BSSSIAS/ACAO/ACA/25 dated : June 28, 2025

  - Establishment of Online Grievance Redressal Mechanism
    https://bsssiaserp.com/CollegeSetup/CasteRelatedComplaints

  - Establishment of Grievance Redressal Committee in the Institution
    Established vide order No. BSSSIAS/FACULTY/CO/ACA/25/10 dated: June 28, 2025

  - Establishment of Internal Complaint Committee (ICC)
    Established vide order No. BSSSIAS/FACULTY/CO/ACA/25/07 dated: June 28, 2025

  - Establishment of Committee for SC/ST grievance redressal
    Established vide order No. BSSSIAS/FACULTY/CO/ACA/25/11 dated: June 28, 2025

  - Internal Quality Assurance Cell
    Established vide order No. BSSSIAS/FACULTY/CO/ACA/25/08 dated: June 28, 2025

  - Establishment of Anti- Ragging Squad
    Established vide order No. BSSSIAS/FACULTY/CO/ACA/25/12 dated: June 28, 2025

  - Establishment of Institutional Counselling Committee
    Established vide order No. BSSSIAS/FACULTY/CO/ACA/25/14 dated: July 04, 2025

VI. **PROGRAMMES**
  - Name of the Programmes approved by the AICTE.
    MBA
    MBA (Finance)
    MBA (Marketing)

- Name of the programme Accredited by NBA

NBA Accreditation Status		
1.	Name/ List of Programmes/ Courses Accredited	Not Applicable*
2.	Applied for Accreditation	Not Applicable*
	A. Applied but Visit not happened	
	B. Visit happened but result awaited	

*New Institute

- Name and duration of programme(s). if any, not approved by AICTE and being run in the same campus: NIL

NBA Accreditation Status		
1.	Name/ List of Programmes/ Courses Accredited	Not Applicable*
2.	Applied for Accreditation	Not Applicable*
	A. Applied but Visit not happened	
	B. Visit happened but result awaited	

*New Institute

- **Details of Various Programmes**

  MBA : 180 Seats
  MBA (Finance): 60 Seats
  MBA (Marketing): 60 Sears

  A. Duration: 02 years
  B. Admission done through Directorate of Technical Education (DTE), Government of Madhya Pradesh
  C. Fee - As per AFRC, Government of Madhya Pradesh directives.
  D. Placement Facilities- Campus placement assistance is provided to students.
  E. Campus placement in the last three years with minimum salary, maximum salary and average salary – as on 31/1/2026

  Batch 2022-23: Maximum Salary – Rs. 9.00 LPA and Average Salary Rs. 5.00 LPA
  Batch 2023-24: Maximum Salary – Rs. 10.5 LPA and Average Salary Rs. 5.00 LPA
  Batch 2024-25: Maximum Salary – Rs. 12.76 LPA and Average Salary Rs. 7.7 LPA
  Batch 2025-26: Maximum Salary – Rs. 13.96 LPA and Average Salary Rs. 4.79 LPA (as on 31/01/2026)

- Name and duration of programme(s) having Twinning and collaboration with Foreign University(s) and being run in the same campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details- NIL
- For each Programme Collaborated provide the following – Not Applicable

VII.   FACULTY
- Permanent faculty: 29
- Visiting faculty   03

VIII.   PROFILE

Executive Director- Available at Website (https://www.bsssias.ac.in/director)

Faculty – Available at Website (https://www.bsssias.ac.in/faculty)

Research Guidance : (University approved Management Research Centre (https://www.bsssias.ac.in/research-overview/)

Approved Faculty Guides: (https://www.bsssias.ac.in/ph-d-study-center/)

IX.   FEE
- Details of fee, as approved by State Fee Committee, for the Institution.
  As per AFRC, Government of Madhya Pradesh directives
- Time schedule for payment of Fee for the entire Programme,
  Four Semesters, Fee payable Semester wise
- No. of Fee waivers granted with amount and name of students: 06 (2025-26)
  Amount of Fee Waived: Rs. 17,727/-
  Name: Mr. Akshat Porwal, Ms. Anushka Pandey, Ms. Nishika Bhargava, Ms. Ragini Tiwari, Ms. Shruti Jain, Ms. Prerna Sharma
- Number of scholarships offered by the institute with the name of students, duration and amount: NIL
- Criteria for fee waivers/scholarships.: As per AFRC Criteria
- Estimated cost of Boarding and Lodging in hostels: Not Applicable
- Any other fee please specify: No

X.   ADMISSION
- Number of seats sanctioned with the year of approval.
  - 2021-22: 300: MBA Dual - 180, MBA (Marketing)-60, MBA(Finance)-60
  - 2022-23: 300: MBA Dual - 180, MBA (Marketing)-60, MBA(Finance) -60
  - 2023-24: 300: MBA Dual - 180, MBA (Marketing)-60, MBA(Finance) -60
  - 2024-25: 300: MBA Dual - 180, MBA (Marketing)-60, MBA(Finance) -60
  - 2025-26: 300: MBA Dual - 180, MBA (Marketing)-60, MBA(Finance) -60
- Number of students admitted under various categories each year in the last 3 years: -
  - 2021-22 – 115 Students
  - 2022-23 – 124 Students
  - 2023-24 – 161 Students
  - 2024-25 – 144 Students
  - 2025-26 – 189 Students
- Number of applications received during last two years for admission under Management Quota and number admitted – NIL

XI.   ADMISSION PROCEDURE
- Mention the admission test being followed, name and address of the Test Agency/ State Admission Authorities and its URL (Website): -
  Admission done through Directorate of Technical Education (DTE), Government of Madhya Pradesh (https://dte.mponline.gov.in)
- Number of seats allotted to different Test Qualifies candidate separately (AIEEE/CET (State conducted test/University tests/CMAT/GPAT)/Association conducted test etc.):
  Not Applicable
- Calendar for admission against Management/ Vacant Seats: -

As per DTE Guidelines (https://dte.mponline.gov.in)

XII. CRITERIA AND WEIGHTAGES FOR ADMISSION

As per DTE Guidelines (https://dte.mponline.gov.in)

XIII. LIST OF APPLICANTS

List of candidates whose applications have been received along with percentile/ percentage score for each of the qualifying examination in separate categories for Management quota seats (Merit Wise).

Admission done through Directorate of Technical Education (DTE), Government of Madhya Pradesh.

XIV. RESULTS OF ADMISSION UNDER MANAGEMENT SEATS/VACANT SEATS

Admission done through Directorate of Technical Education (DTE), Government of Madhya Pradesh and available at DTE Website.

XV. INFORMATION OF INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE

- Number of Class Rooms and size of each
  10 (107.64 Sqm per class room)
- Number of Tutorial rooms and size of each
  3 (70.0 Sqm per room)
- Number of Laboratories and size of each
  Not Applicable
- Number of Drawing Halls with capacity of each
  Not Applicable
- Number of Computer Center's with capacity of each
  2 (150 Sqm) with 66 PCs and 35 PCs Each
- Central Examination Facility, Number of rooms and capacity of each
  1 with 150
- Online Examination Facility
  60 Nodes with 2 lines of 100 Mbps each
- Barrier Free Built Environment for disabled and elderly persons
  Yes
- Occupancy Certificate
  Annexure-2
- Fire and Safety Certificate
  Annexure-3
- Hostel Facilities – On Demand (Private)

LIBRARY

- Number of Library books/Titles/Journals available (Programme-wise)
  Books-4490, Titles-1872, Journals-40, Magazines-10
- List of National/ International Journals subscribed
  National – 27
  International - 13
- E-Library facilities

E-Book: 4084
E-Journals: 1426
DELNET & NDLI

- National Digital Library (NDL) subscription details
  User ID: info@bsssias.ac.in (https://ndli.iitkgp.ac.in)

LABORATORY AND WORKSHOP

- List of Major Equipment/Facilities in each Laboratory/Workshop – Not Applicable
- List of Experimental Setup in each Laboratory/Workshop – Not Applicable

COMPUTING FACILITIES

- Internet Bandwidth:-
  Lease line with 100 Mbps
  2 Broadband Lines with 300 Mbps
- Number and configuration of system:-
  133 systems (53 systems with Intel i5 processor and 80 systems with Intel i3 processor)
- Total number of systems connected by LAN:-
  All systems
- Total number of systems connected by WAN:-
  Campus WiFi
- Major software packages available:-
  Windows 10 with Office 2019, Tally Prime Gold, Quick Heal Anti-virus
- Special purpose facilities available (conduct of online Meetings/Webinars/Workshops, etc.)
  Google Meet, Zoom
- Facilities for conduct of classes/courses in online mode (Theory & Practical)
  Yes
- Innovation Cell:-
  Yes
- Social Media Cell:-
  Yes
- Compliance of the National Academic Depository (NAD), applicable to PGCM/PGDM Institutions and University Departments:-
  Not Applicable

LIST OF FACILITIES AVAILABLE

- Games and Sports Facilities – Yes
- Extra-Curricular Activities – Yes
- Soft Skill Development Facilities – Yes

TEACHING LEARNING PROCESS

- Curricula and syllabus for each of the Programmes as approved by the University:-
  Yes
- Academic Calendar of the University:-
  Yes
- Academic Time Table with the name of the Faculty members handling the Course:-

Available in Institute's MIS portal

- Teaching Load of each Faculty:-
  On an average four classes per day.
- Internal Continuous Evaluation System and place:-
  20% Internal and 80% External
- Student's assessment of Faculty, System in place:-
  Yes

FOR EACH POST GRADUATE COURSES GIVE THE FOLLOWING

Title of the Course – MBA (FULL TIME)
Curricula and Syllabi – As per Barkatullah University, Bhopal
Laboratory facilities exclusive to the Post Graduate Course – Not Applicable

Title of the Course – MBA (FINANCE)
Curricula and Syllabi – As per Barkatullah University, Bhopal
Laboratory facilities exclusive to the Post Graduate Course – Not Applicable

Title of the Course – MBA (MARKETING)
Curricula and Syllabi – As per Barkatullah University, Bhopal
Laboratory facilities exclusive to the Post Graduate Course – Not Applicable

SPECIAL PURPOSE
- Software, all design tools in case:-
  Not Applicable
- Academic Calendar and framework:-
  Academic Calendar of Barkatullah University, Bhopal

1. **ENROLMENT AND PLACEMENT DETAILS OF STUDENTS IN THE LAST 3 YEARS (Upto 31/01/26)**
   Batch 2021-23:
   University Enrolment for MBA (Full Time) – 31 Students – Placement – 21 students
   University Enrolment for MBA (Finance) – 47 Students– Placement -23 students
   University Enrolment for MBA (Marketing) – 19 Students– Placement -11 students

   Batch 2022-24:
   University Enrolment for MBA (Full Time) – 93 Students – Placement – 48 students
   University Enrolment for MBA (Finance) – 20 Students– Placement -12 students
   University Enrolment for MBA (Marketing) – 06 Students– Placement -03 students

   Batch 2023-25:
   University Enrolment for MBA (Full Time) – 113 Students – Placement – 76 students
   University Enrolment for MBA (Finance) – 18 Students– Placement -09 students
   University Enrolment for MBA (Marketing) – 06 Students– Placement -02 students

   Batch 2024-26: (As on 31/01/2026)

University Enrolment for MBA (Full Time) – 121 Students – Placement – 45 students
University Enrolment for MBA (Finance) – 09 Students– Placement -02 students
University Enrolment for MBA (Marketing) – 05 Students– Placement -01 students

Batch 2025-27: (As on 31/01/2026)
University Enrolment for MBA (Full Time) – 168 Students
University Enrolment for MBA (Finance) – 15 Students
University Enrolment for MBA (Marketing) – 04 Students

2. **LIST OF RESEARCH PROJECTS/ CONSULTANCY WORKS**
   - Number of Projects carried out, funding agency, Grant received – 02 (From Industry)
   - Publications (if any) out of research in last three years out of master's projects – 02
   - Industry Linkage – More than 60
   - MoUs with Industries (minimum 3(10)) –10 MoUs

3. **LOA AND SUBSEQUENT EOA TILL THE CURRENT ACADEMIC YEAR**
   LOA (Annexure-4), EoA Available at the site
   Link: (https://www.bsssias.ac.in/approvals-affiliations/)

4. **ACCOUNTED AUDITED STATEMENT FOR THE LAST THREE YEARS**
   On Demand

5. BEST PRACTICES ADOPTED, IF ANY

S. No.	Initiatives	Process Involved	Remarks
1.	Live Projects	Students are assigned live projects based on topics of the course.	Live Projects is a compulsory component in each course's indirect evaluation.
2.	Focused Group Study	Students are divided into groups and are assigned specific topics related to curriculum learning. These groups, study the topics in detail through library books, internet, and library journals. Thereafter, the topics are discussed by individual groups in the class & discussion is done. Further, the teacher guides them about the topic.	The group's discussion is carefully planned to create an encouraging environment so that participants feel free to talk openly & give honest opinions. Here the group members not only express their own opinions but also respond to queries of other students with updated facts & figures.
3	Interactive Classrooms to Facilitate on the Spot Learning-	The lecture classes are turned into an active learning centre with a lively forum for thought-provoking discussion, personalized learning and group activities.	The students are given a battery of questions to be answered on the spot which facilitates better learning and understanding of the topic being taught. It can be Quizzes, Seminars/ presentations and group discussions.
4.	Simulation Classes and Labs	With experiential education being the keystone of simulation, the students develop a strong and comprehensive understanding of how to most effectively use simulation within their education programs.	Designing and problem solving through simulation exercises.
5.	Web-Based Learning	Students are provided with knowledge and proficiency in the usage of simulation softwares like SPSS. These softwares are available online and students use it for various analytical purposes. Special training is offered to the students on a regular basis.	Basics of Excel, Advanced Excel and Digital Marketing.

6.	Soft Skill Classes	Understanding the need of one's personality that enables an individual to act more genuinely & effectively in a team environment, students are encouraged to deliver presentations in the class which help them to develop the ability to gather information, make decisions & interact with others.	Soft Skills Development has been incorporated in the syllabus as a core course. Soft skill classes empower students with confidence, boldness, expressiveness and ensure their overall personality development. Both Residential and Non-Residential skilling activities are carried out.
7.	CSR Activities	As a CSR initiative, the institute has adopted a village in Rajaghat District with the support of an Industry under Unnath Bharat, conducts regular activities for the development of the Downtrodden children	The students develop an understanding of the problems and issues faced by people belonging to the deprived community in terms of health, education, employment & social changes.
8.	Add-On Courses	• Post Graduate Programme in Managerial Capacity Building Development Programme (MCDP) • NSDC Certification Programmes in HR Executive • NSDC Certification Programmes in Associate Analytics • NISM (Financial Planning)	The institute conducts various add-on courses for more knowledge, experience and profile up-gradation. The courses are speared in various business domains.
9.	Mentorship	The mentor-mentee relationship helps the mentor to guide and counsel the students in academics, professionally and also on a personal level.	The mentor-mentee system ensures that the students are personally & professionally guided.
10.	Communication Building and Transparency	The students – teacher communication and other important academic attributes of the students are maintained & communicated to the students via the web portal –, in addition to direct interaction.	Direct & online communication keeps the students & faculty in close association and also ensures that information is passed on the students without any barriers